

Racial Equity and Disparities Workgroup
Technical Assistance Tools and Resources Subcommittee
March 9, 2021

Meeting Summary and Action Items

Attendees:

Iruma Bello, OnTrackNY
Melanie Bennett, Connection LHS
Marielle Demarais, EPI-MINN
Jill Marsteller, Connection LHS
Tiana Sepahpour, Connection LHS
Lisa Dixon, OnTrackNY
Vanessa Klodnick, EPINET-TX
Stephen Smith, OnTrackNY
Preethy George, ENDCC
Tamara Daley, ENDCC
Donna Atkinson, ENDCC
Bennie Osafo-Darko, ENDCC

Additional members (not in attendance):

Hong Ngo, OnTrackNY

OPENING

The meeting began with an icebreaker focused on the question – *What would you most like to be remembered for when you are reminiscing about your life in your old age?*

DISCUSSION TOPICS

Potential new committee members

- Bennie has received some names of potential new members for the subcommittee and will develop an invitation email that will be sent to these people. Other members who have recommendations for potential new members should send their names and contact information to Bennie.

Resources and Tool Development

- Jill reviewed the Modular CoMMIT Curriculum that Johns Hopkins is developing in conjunction with people with lived experience. The version of the curriculum reviewed with the team during the call is not the most recent version. Jill will share the most recent version of the curriculum with the team.
- The curriculum includes a booster shot (not included in the list of modules) where participants return months after completing the curriculum to revisit the main concepts and engage in some additional learning activities.

- The content for the curriculum is under development and the team is hoping to have all the materials refined by June.
 - The content will include pre-taped messages such as video vignettes, brief didactic sessions, practice activities, journaling, as well as live interactions in the form of small group discussions or group-based activities.
 - Use breakout rooms to have smaller groups of people work together.
 - There was a group consensus that more interactive activities will be beneficial for this curriculum.
 - Recorded sessions are expected to be recorded in July.
 - Jill asked that anyone who has ideas or materials for activities that explain the concepts in this training should share them with the team.
- Jill and her team are working on getting this curriculum into a medical school curriculum, master's in health administration curriculum and another program.
- The team developing the curriculum will be meeting with students to get their feedback on the material. Some of the materials have already been delivered to leaders in primary care for vetting.
- The team discussed the possibility of rolling out the final product across EPINET and discussed either waiting for the pre-taped materials or using similar materials specifically for EPINET.
- This subcommittee could review and provide feedback on the slides and the pre-taped material for the training.
- Westat can provide facilitation for pre-recorded webinars and can help with the coordination pieces such as managing a resource bank
- Thoughts for path forward/suggestions –
 - When developing this curriculum consider providing the HUBs with something that is curated for moving forward and for longevity, considering staff turnover and new staff in the future.
 - Think about a once or twice a month event
 - Consider content that will allow staff to process things together on a deeper level
 - Set up programs that each individual HUBs can sign up for based on their needs and interests
 - Develop core competencies for everyone and have additional electives for participants who would like to learn more on other topics
 - Although time may be an issue for many folks, the team agreed that this training needs to be situated as an essential training so that people can make it a priority.
 - Discussion based sessions would benefit the most from discussions on self-awareness
 - Trainings can be done with one HUB only so that people are more comfortable with sharing
 - Use calendars with questions of the day for people to reflect on
 - Invite speakers to speak at the live trainings
 - Identify a venue for the trainings
 - Use articles, podcasts and YouTube videos as channels for sharing curriculum content since books are not very effective for the target population
 - Create a reading group that could be EPINET-wide or within HUBS. The team could come up with a recommended reading list.

- Stephen mentioned that OnTrackNY is building something similar with core components. This is in addition to the the training that folks from OnTrackNY received, by Ruth Shim that Iruma talked about last month. Ruth Shim’s training is still under development and is not yet available to the public.

ACTION ITEMS

- Melanie will select a conversation starter/icebreaker for the next meeting.
- Bennie will draft and send invitation emails to potential new members of the subcommittee.
- Members should send names and contact information for potential new members to Bennie.
- Jill will share the most recent version of the curriculum with the team.
- Team members with ideas or materials for activities that explain the concepts in CoMMIT curriculum should share them with the team.
- Steve will present on what OnTrackNY with their training/curriculum at the next meeting
- Team members should upload any resources they have on the [Google Drive](#) for the team to review
- Jill will upload some slide decks with curriculum content for team members to review
- The team will work on the survey during the next meeting.